**Form B1:** 

**Grant Application for Study Leave**

|  |
| --- |
| **Name:** |
| Address: |
| Role: |
| Parish / Benefice / Context: |
| Telephone:  |
| Email: |
| Date of Sabbatical: |
| **Please detail appropriate expenditure incurred below:**(Please remember to include supporting receipts and invoices with this application) |
| **Accommodation:** |
| **Travel:** |
| **Resources (i.e., books, software, subscriptions):** |
| **Courses/ Training:** |
| **Other:** |
| **Total amount you are requesting:** |  |
| Bank Details for BACS Transfer |  |
| The closing date for applications is the 30th of November in the current year.All requests **must be supported by evidence of expenditure (i.e., receipts or invoice)** |
| Signed: |
| Dated: |
| **For office use only** |
| Authorised by: |  |
| Amount requested: |  |
| Date Submitted: |  |
| Account code: 42140 |  |

**Please remember to include invoices / receipts.**

Please return form to marietta.forman@derby.anglican.org.