**Form B1:** A picture containing text

Description automatically generated

**Grant Application for Study Leave**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name:** | | | |
| Address: | | | |
| Role: | | | |
| Parish / Benefice / Context: | | | |
| Telephone: | | | |
| Email: | | | |
| Date of Sabbatical: | | | |
| **Please detail appropriate expenditure incurred below:**  (Please remember to include supporting receipts and invoices with this application) | | | |
| **Accommodation:** | | | |
| **Travel:** | | | |
| **Resources (i.e., books, software, subscriptions):** | | | |
| **Courses/ Training:** | | | |
| **Other:** | | | |
| **Total amount you are requesting:** | | |  |
| Bank Details for BACS Transfer | |  | |
| The closing date for applications is the 30th of November in the current year.  All requests **must be supported by evidence of expenditure (i.e., receipts or invoice)** | | | |
| Signed: | | | |
| Dated: | | | |
| **For office use only** | | | |
| Authorised by: |  | | |
| Amount requested: | |  | |
| Date Submitted: | |  | |
| Account code: 42140 | | |  |

**Please remember to include invoices / receipts.**

Please return form to marietta.forman@derby.anglican.org.