**LLM(R) Working Agreement 2025**

**Name of LLM(R):**

Do you hold license or Permission to Officiate:

Benefice to which you are licensed or hold PtO:

Deanery:

Incumbent:

Date of First Admission (& diocese if not Derby):

**Dates of DBS Check and Safeguarding Training**

DBS Check:

Basic Awareness:

Foundation:

Leadership:

Domestic Abuse Awareness:

*Readers under licence and PTOs are required to remain current with DBS checks and Safeguarding at all times. Failure to do so will lead to suspension of licence or PTO.*

**Reader Ministry**

**Please describe your ministry in one sentence**

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**Focus of Ministry**

Please identify the roles and responsibilities you most willingly offer or do with confidence and enthusiasm, adding them to the **green** section. Those you undertake infrequently or are less willing to give are listed in the **amber** section. The **red** area allows inclusion of any aspects of ministry that you are not offering during the life of this working agreement. These might come from your own reflections, recommendations from friends or colleagues, or restrictions to your licence.

Specific responsibilities may include: Leading Worship; Teaching (*e.g. study groups, confirmation, preparation, schools work*); Preaching; Pastoral Work; Funerals; Children & Youth Work; Evangelism; Older People’s Ministry; Pioneer Ministry; Ecumenical roles; Chaplaincy; Environmentalism; Social Justice Activism; Deanery, Diocesan or National Roles; Nurturing Vocations; Advocacy.

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| **Main Roles and Responsibilities – Green** | **Main Location** | **Time spent or available** |
| Please reflect on the three core strands of Reader ministry. You may find these headings helpful in shaping your reflections. When asked for Time spent/available, please use specifics such as “No more than twice a month” or “Three times a year”. Please do not use “as per rota” or “as requested”. This question is designed to help you consider boundaries and work/life/ministry balance. |
| **Teaching the Faith**  |  |  |
| **Enabling Mission in the Everyday** |  |  |
| **Leading in Church and Society** |  |  |
| **Occasional Roles and Responsibilities – Amber**  | **Main Location** | **Time available** |
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| **Roles and Responsibilities Not Currently Undertaken – Red**  |
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| Please list any further elements of your LLM(R) ministry not listed above, giving an indication of the time spent on them and their frequency. |
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**What parts of your ministry bring you closer to God?**

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Has your licence been extended to allow you to take funerals?

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If so, how many have you taken in the last year?

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 **Personal and Ministerial Development**

Are there any areas of ministry or spirituality you have worked on this year?

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What is at least one area of ministry you would like to develop in some way this year, and how will you action this?

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**Reader Support**

Do you have a Spiritual Director?

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**How and when do you receive the following:**

Prayer and spiritual support:

Pastoral oversight:

Expenses:

What opportunities do you have for working as part of a wider team of colleagues?

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What other responsibilities or circumstances currently impact on your ministry?

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Other Relevant Information or Comments:

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Date of next review of Working Agreement (annual):

Signed by Incumbent (or agreed supervisor if in vacancy): \_\_\_\_\_\_\_\_\_\_\_
Date:\_\_\_\_\_\_\_\_\_\_\_\_\_

Co-signatory (if applicable):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Date:\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of LLM(R):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Date:\_\_\_\_\_\_\_\_\_\_\_\_\_

Please keep a copy this agreement and email to fiona.bennett@derby.anglican.org or by post to – Mrs Fiona Bennett, Derby Church House, Full Street, Derby, DE1 3DR