

DIOCESE OF DERBY
CERTIFICATE OF ELECTION OF CHURCHWARDENS - 2024

New and continuing churchwardens to complete this form - **please read the notes below and attached before signing, especially in relation to DBS and training requirements prior to taking office.**

CHURCH & PARISH NAME:		
DEANERY		Date of APCM:

We each declare that we will faithfully and diligently discharge the duties of the office of churchwarden for the above parish and we are not disqualified from holding office as a churchwarden as mentioned below.

1	Name:	Title:
	Address: (inc postcode)	
	Tel No:	Email Address:
	Signature:	
2	Name:	Title:
	Address: (inc postcode)	
	Tel No:	Email Address:
	Signature:	

Signature:	
Name:	
(Please delete as appropriate)	Incumbent / Priest in Charge / Area Dean / Chair of APCM

Disqualifications

A person shall be disqualified from being a Churchwarden if he or she:

1. is disqualified from being a charity trustee under section 178 of the Charities Act 2011 and the disqualification is not for the time being subject to a waiver by the Charity Commissioners.
 2. is included in a barred list (within the meaning of the Safeguarding Vulnerable Groups Act 2006)
 3. has been convicted of an offence mentioned in Schedule 1 to the Children and Young Persons Act 1933 (unless the person's disqualification under this sub-section has been waived in writing by the bishop of the diocese.)
 4. has been so disqualified from holding office under section 10(6) of the Incumbents (Vacation of Benefices) Measure 1977
- (Please see second page overleaf)**

ATTENDANCE AT VISITATION SERVICES

Churchwarden(s) – please each complete a box if more than one.

I will attend the visitation service below:

Venue (It is preferred you attend the one in your own deanery if possible)	
Visitation Date	
Your Full Name	

Venue (It is preferred you attend the one in your own deanery if possible)	
Visitation Date	
Your Full Name	

Clergy member – please complete.

I will attend the visitation service above in support of my warden(s).

Your Name	Please indicate below if attending more than one service.
------------------	--

Contact details

Email:	Visitations@derby.anglican.org	
Derby City & South Derbyshire	Cathy Luffman (Monday to Thursday)	01332 388 676
Derbyshire Peak and Dales	Position currently vacant.	Please contact either of the other PA's.
East Derbyshire	Kathy Crawshaw-Moore (Monday, Wednesday and Thursday)	01332 388 656

Once the form has been signed by the Churchwardens and the Incumbent, Priest in Charge or Area Dean please scan and send to Visitations@derby.anglican.org or post to:

Archdeacons' Office, Derby Church House, Full Street, Derby, DE1 3DR.